

Kenaitze Cuya Qyut'anen Head Start
Policy Council Approval Projected 3/25/10
Head Start Grantee 90CI9779-000
Annual Report
October 1st, 2008 – September 30th, 2009

REVENUES:

Grant Revenue:

DHHS – Office of Head Start	\$ 586,397
SOA – State of Alaska Head Start	\$ 37,687
ANEP – Alaska Native Education Program	\$ 218,097
ACF - CCDF-Child Care Subsidy	\$ 133,520
CITC CCDF- Cook Inlet Tribal Council CCDF	\$ 21,895
SOA – Alaska Child and Adult Care Food Program	\$ 35,183
SOA – Behavioral Health Community Prevention	\$ 38,779

Total Grant Revenue: **\$1,071,558**

Program Income **\$ 943**

Private Donations **\$ 500**

Other Income **\$ 5,664**

In-Kind Donations **\$ 30,221**

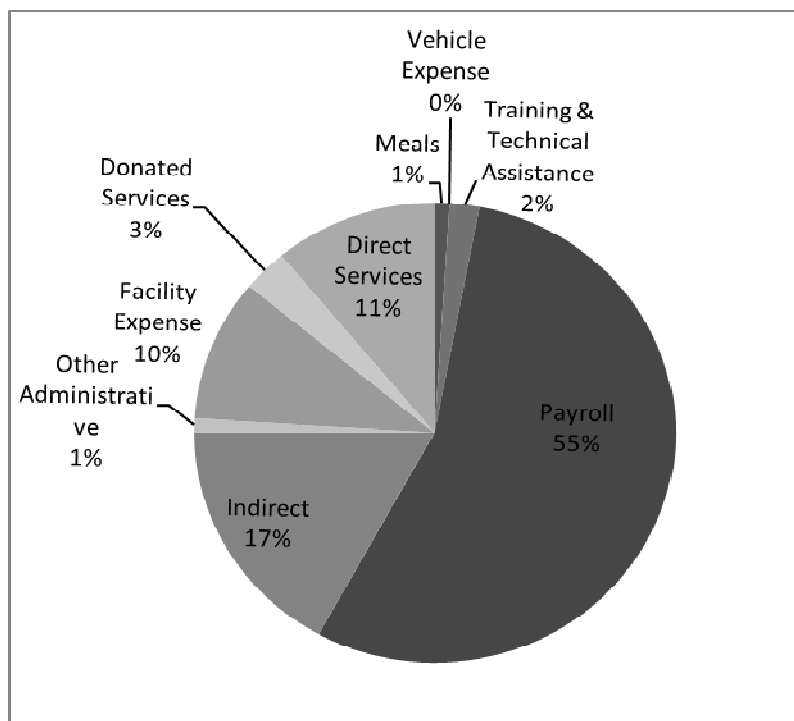
Kenaitze Indian Tribe Support **\$ 83,165**

TOTAL REVENUES **\$1,192,051**

EXPENSES:

Meals	\$ 16,484
Vehicle Expenses	\$ 3,969
Training & Technical Assistance	\$ 23,863
Payroll Expense	\$ 655,381
Indirect Expense	\$ 199,523
Other Administrative	\$ 7,486
Facility Expenses	\$ 121,285
Donated Services	\$ 30,221
Direct Services	\$ 133,839

TOTAL EXPENSES **\$1,192,051**



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Projected Budget for funding year FY 10:

DHHS – Office of Head Start	\$ 597,381
DHHS – Office of Head Start ARRA	\$ 31,866
SOA – State of Alaska Head Start	\$ 30,549
Salamatof Early Childhood Funding Support	\$ 118,500
South Central Foundation Youth Wellness Funding	\$ 87,500
Kenaitze Indian Tribe - Tribal Support	\$ 33,276
ACF - CCDF-Child Care Subsidy	\$ 141,000
CITC CCDF- Cook Inlet Tribal Council CCDF	\$ 29,150
SOA – Alaska Child and Adult Care Food Program	\$ 49,282
SOA – Behavioral Health Community Prevention	<u>\$ 36,978</u>
Total Revenue:	\$1,123,616

Children Served:

		<u>Funded Enrollment</u>
Head Start	68	57
Percentage of Eligible Children Served	90%	
Average Monthly Enrollment	98%	
Children receiving medical exam	100%	
Children receiving dental exams	93%	
Children with disabilities	16%	

Families Served:

Head Start	65
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Federal Review Results:

2007 Review found four non-compliant areas:

- Where a funding period is specified, a grantee may charge to the award only cost resulting from obligations of the funding period unless carryover of unobligated balance is permitted, in which case the carryover balances may be charged for costs resulting from obligations of the subsequent funding period.
- CORRECTED July 2007 by accounting procedure adoption
- Limitations on costs of development and administration of a Head Start program – Dual Benefit costs. Some costs benefit both Administration and the Program, they must be charged appropriately.
- CORRECTED Shared costs are based on percentage of full time employees per program per cost, Director time is charged to administrative costs.
- No proof of Parent Committee meetings as required under Program Governance sections
- CORRECTED Sign in sheets established, minutes required to document Parent Committee meetings
- Nutrition services must be supported by staff or consultant who is a registered dietitian or nutritionist
- CORRECTED Licensed Nutritionist contracted for services

Audit Results: No Findings

Services Provided: Comprehensive early childhood education services are provided to children from three through 8 years old focused on the individual learning styles of children while incorporating Dena'ina

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culture, creative arts, literacy, language development and communication, science, math, physical health and development, as well as social skill competence.

The Early Childhood Center (ECC), a center-based pre-school, consists of the following programs, serving children in Kenai, Soldotna, Nikiski, Salamatof and Cohoe:

Head Start pre-school operates from 10:00 am to 2:30 pm, Tuesday – Friday, 128 days per year, serving 57 primarily (90%) income eligible Native and non-Native children ages 3 to 5. There are three Head Start classrooms with 19 children each. Currently one Teacher and one Teacher's Aide work as a team in each classroom.

The over-income pre-school operates from 10:00 am to 2:30 pm, Tuesday – Friday, 158 days per year (128 days during school year, 30 days of summer camp), serving 17 Native children ages 3 to 5 whose families are over-income by federal Head Start enrollment standards and do not qualify for Head Start. Currently one Teacher and one Teacher's Aide work as a team in the one classroom.

Our After-school program offers services of tutoring and Dena'ina cultural lessons for Head Start Alumni and Native children age 5 to 8 years. Students are transported from surrounding elementary schools to our center for our program from 4 pm to 6 pm Monday through Friday. Currently one Teacher and one Teacher's Aide work as a team in the one classroom.

Child care is provided for our pre-school program children before and after pre-school 7:45 am to 10 am and 2:30 pm to 6:00 pm Monday – Friday, serving 15 children. Child care is also provided during the summer and other school breaks from 7:45 am to 6 pm Monday through Friday.

The ECC's comprehensive programs include transportation, healthful snacks/lunch, health screening, and social services for children and families.

Teachers use the *Creative Curriculum*™ in conjunction with the *Dena'ina Cultural Curriculum*. Our Kenaitze Cultural Department assists the program twice a week sending staff to the classrooms to teach language as well as providing experiences in our traditions, culture, songs and dance. Teachers, together with parents, plan educational experiences that meet the needs of the individual child and family. Assessments on children's progress are conducted three times each program year. Teachers plan individual and group activities focused around the child's social/emotional and cognitive growth to prepare them for elementary school. Local public schools work with us to ensure expectations are met for kindergarten and that transitions to elementary schools are seamless. Teachers have a minimum of an Early Childhood Credential and receive a minimum of 25 hours of continuing education each year.

Collaborative agreements assist the program in providing services in health, nutrition, dental, hearing & vision screenings, mental health, disabilities, training & technical assistance, parent groups, transition services from Head Start to the public schools, and family services.

Parents participate in Parent Committees, Policy Council, Health Advisory Committee, Curriculum Committee, Enrollment Selection Committee, Governance Committee, and as volunteers in the classroom. Family Reading Nights are held every month in addition to twice monthly parent/family activities hosted by our Family Services Department. We offer the Raising a Reader program.

Michelle Partridge, Director

3/3/2010

Submitted by

Date